



2019-20 Application for Admission International Exchange Students

Return the completed application and supporting documents to the exchange program coordinator at your home institution.

APPLICATION FORM: Complete the attached application form (front and back). All questions must be answered in full and must be legibly printed or typed. Please remember to sign the form. Your admission process will be delayed if your application is not complete. **NOTE:** Your name on the application must appear exactly as it appears on your passport to ensure that your visa documentation is properly prepared by OSU.

ENGLISH TEST SCORES: You must include one copy of your official English test scores when you submit your application form to your home university exchange coordinator, or you can send it directly to OSU using the OSU school code: **4586**. **Scores cannot be more than 2 years old at the time of your program start date.**

TOEFL:

- iBT: A total score of 80 (16 on each section for undergraduate; 18 on each section for graduate)
- PBT: A total score of 550

IELTS: A total score of 6.5

OFFICIAL TRANSCRIPTS, DEGREES, AND CERTIFICATES FROM ALL COLLEGES/UNIVERSITIES: (In English):

A minimum GPA of 2.5 for undergraduates and 2.75 for graduates is required. **For graduate students:** An equivalent of a U.S. Bachelor's degree. The 3-year Bologna degree is also acceptable. You may still be accepted if your undergraduate degree is not available yet, but you will not be allowed to register for classes until it is received.

ACADEMIC RECORDS: You must submit an official transcript of your college level coursework with your application. Transcripts and certificates need to be in English or be accompanied by an English translation.

FINANCIAL DOCUMENTATION: You will need to provide proof of financial support for the program. Detailed information about your Declaration of Finances can be found within the application. Please read the corresponding pages carefully.

PASSPORT: Attach one legible copy of your passport identification page to this application. Make sure that your passport is valid for at least 6 months after the end of your academic program at OSU. If you hold dual citizenship with the U.S., you must enter the U.S. on your U.S. passport (in this case make sure that the attached copy of your passport identification page is from your U.S. passport).

ENGLISH TRANSLATIONS: Everything not originally in English must be accompanied by an English translation.

DEADLINE: The deadline for OSU to receive your application is **March 15th** for fall starting students, and **October 15th** for winter or spring starting students. If you complete the application early, don't wait to turn it in. The earlier you submit a complete application, the earlier we can issue your visa paperwork.

RETURN APPLICATION: Send the original application and all materials mentioned above to your home university exchange coordinator. Do not send these materials directly to OSU. Your completed application will include:

- o application form
- o official transcripts
- o copy of TOEFL test score report

- o financial documents
- o passport identification page
- o portfolio if required for a specific department



OSU Application for International Exchange Students

- Please type or carefully print this application.
- Refer to the attached instructions.
- Name must appear exactly as it appears on your passport.

STUDENT INFORMATION

Name (must match passport exactly): _____ Date of Birth: ____/____/____
Last (Family) First Middle Month Day Year

Place of Birth: _____ Country of Citizenship: _____ Country of Legal Permanent Residence: _____
City, Country

Do you have dual citizenship with the U.S? Yes No Gender: Male Female _____

CONTACT INFORMATION

CURRENT MAILING ADDRESS: _____
Street Address

_____ *City State/Province Country Postal Code*

Telephone number: _____ I can be reached at this address/phone until: ____/____/____
country code city code number Month Day Year

E-mail address (please print carefully and use the e-mail address you check often): _____

PERMANENT MAILING ADDRESS: _____
Street Address

_____ *City State/Province Country Postal Code Telephone number: country code, city code, number*

Very Important

Visa documents should be mailed to: Current mailing address Permanent address

EMERGENCY CONTACT: _____
Name Relationship to Student Email address

_____ *Street Address*

_____ *City Country Postal Code Phone: country code city code number*

ACADEMIC INFORMATION

Level of studies you are seeking at OSU: undergraduate non-degree graduate non-degree

Current status in home country: Undergraduate Student Graduate Student Doctoral Student

Term you plan to **begin** your studies at OSU: Fall (Sept.-Dec.) Winter (Jan.-Mar.) Spring (Mar.-June) Year: 20_____ to 20_____

All term(s) that you plan to study at OSU: Fall (Sept.-Dec.) Winter (Jan.-Mar.) Spring (Mar.-June)

Major field of study: _____ Specialty area, if any: _____

English Scores: TOEFL (Test of English as a Second Language) or IELTS: Test Date _____ Score _____

Academic Record: Please list your current university and include copies of transcripts from all universities (previous and current) you attended since high school:

Name and location (city, country) of institution	Dates of attendance	Type of Diploma Awarded/Anticipated	Date Awarded/ Anticipated
_____	_____	_____	_____

I authorize OSU to report to my home institution, if requested, my registration status, courses and number of credits for which I register during my exchange program at OSU. This includes making inquiries on my behalf during the application process.

Student signature: _____ Date: _____

DECLARATION OF FINANCES

- OSU tuition is waived for all exchange programs as part of the exchange agreement. Other student fees may or may not be waived depending on your university's agreement with OSU – either way, you will need to prove you have adequate funding for **all** estimated expenses.
- You must list the sources of your support and complete the Affidavit of Support section if you are sponsored by a person other than yourself. You can have multiple affidavits.
- All supporting financial documents and the affidavit(s) of support must show the estimated numerical amount required for the entire period of your proposed study. Financial documentation showing a non-numerical description, e.g. “mid-six figures”, is **NOT** acceptable.
- **All supporting financial documents should be written in English or include an English translation.**
- Your financial documentation must be **no more than 9 months old** at the time of enrollment.
- Assistantship/Scholarship/Home Country Sponsorship Award Letters must list the terms/time period when you intend to study at Oregon State University. Letters issued for a past term are typically not accepted.
- Assistantship/Scholarship/Home Country Sponsorship Award Letters must state that the funds will be awarded to you for your studies in Oregon State University or in the United States.
- Your actual cost of living may be more or less than the estimated amount for which we require proof.

Required Financial Support (Academic Year 2019-2020):

1 term = \$6,422
2 terms = \$12,843
3 terms = \$19,265

Undergraduate & Graduate Estimated Cost	9 months
Fees (Non-Instructional)	\$1,856
Health Insurance (see below)	\$2,908
Books and Supplies	\$1,236
Personal and Misc.	\$2,863
Room and Board **	\$12,528
Transportation	\$737
TOTAL	\$19,265

Tuition for E-Campus (online courses) and summer session classes is not waived.

Fees (Non-Instructional) may be waived or may be charged depending on the exchange program agreement with your home university. If you are required to pay fees as part of your exchange, the fees will be charged to your OSU account at the beginning of each term.

Health Insurance – OSU requires all non-resident international students to be covered by health insurance that meets federal and OSU requirements. All international students will be automatically charged for the OSU International Health Insurance. If a student has other insurance, he/she may submit a waiver request and a summary of the insurance for approval. If approved, the charge for OSU insurance will be removed. You will receive more information about this after you have been accepted.

**Room and Board cost is based on the cost of on campus housing. Actual cost will vary significantly depending on your dorm and/or if you choose to live off campus. You will still need to provide support for the estimated cost, regardless of what you actually end up paying later for housing.

DECLARATION OF FINANCES

The United States Citizenship and Immigration Services (USCIS) requires international students to verify sufficient financial resources at least equal to the estimate provided below. **Before issuing documents that will enable you to obtain your student visa, we must have the information requested below.**

Please read the previous page regarding finances carefully before completing this section.

How many terms do you expect to enroll in at OSU? one two three

Based on the number of terms you will study at OSU, you must show financial support for: \$_____.

Please list the amount of money and the sources of your financial support during your exchange program at OSU:

Source of Support	Amount Guaranteed Support in U.S. Dollars
Home Institution Scholarship/Loan	_____
Home Government Scholarship/Loan	_____
Personal/Family Funds (Bank Statement/Bank Letter)	_____
Total	_____

Marital status: Single Married Will any dependents (spouse or children) come with you? Yes No

If yes, how many: _____ Please provide the following information for **each** dependent (use additional page if necessary)

_____	_____	_____	_____
Last name, First name, Middle name	Relationship	Date of Birth	Gender
_____	_____	_____	_____
City and Country of Birth	Country of Legal Residency	Country of Citizenship	

Required Supporting Documents: To support the information you have provided, you must include original or certified copies of scholarship or loan offer letters, and/or a letter of certification from a bank (signed by a bank official indicating the date, average, and current balances), and/or bank statements that are dated and on your bank's letterhead. Bank statements may be provided by yourself, a member of your family, a guarantor, or a combination of individuals. If multiple individuals will support you during your studies in Oregon, you must provide financial documentation and an affidavit letter (like the form below) indicating their willingness to support you for a specified amount of money.

Affidavit of Support: The Affidavit of Support must be completed by a parent, family member, or other guarantor. Be sure that the name of the individual who signs the affidavit below appears on the supporting financial documents you provide.

I hereby certify that I am willing and able and that I do promise to provide the amount of \$U.S. _____ for the educational expenses of (student's name) _____ who is my (relationship) _____, while on the OSU exchange program. Documentation of my financial resources in the form of a bank letter accompanies this affidavit of support.

Signature of sponsor: _____ Date: _____

Name of sponsor (please print): _____

Address of sponsor: _____

Certification and Signature: I certify that all statements on this form are true and accurate information and that the stated funds are available for my education expenses at Oregon State University during the period specified. I will notify that institution of any changes in my financial circumstances. Furthermore, I understand that under the Privacy Act, the information I have given cannot be given out to anyone except me and Oregon State University without my written permission.

Student signature: _____ Date: _____

COURSE PREFERENCE FORM

Please indicate the courses you would like to take each term you are at OSU. Make a note of both preferred courses and alternates and list courses according to priority. Please note: **This form is used to notify your assigned OSU academic unit of your interests. The courses you list below are not guaranteed and you will not be automatically registered for them.** You will need to complete your course registration manually after you've been accepted to OSU. You will receive an email with registration instructions from your OSU Exchange Coordinator – it is very important that you monitor your OSU (ONID) email address regularly. Refer to the [OSU website for Exchange Students](#) for information on how to look up courses for this form.

The minimum full-time enrollment for undergraduate exchange students is **12 credits per term**. The minimum full-time enrollment for graduate exchange students is **9 credits per term**. You are expected to maintain full-time status, in good standing, each term you are on exchange at OSU.

Name: _____

Home university: _____

Subject(s) you plan to study at OSU: _____

Year in school: _____

	Course Number By Priority (example: ENG 317)	Course title (example: The American Novel: Beginnings to Chopin)	Number of Credits	Preferred?	Alternate?
Fall term (Sept-Dec)	1.				
	2.				
	3.				
	4.				
	5.				
	6.				
	7.				
	8.				
Winter term (Jan-Mar)	1.				
	2.				
	3.				
	4.				
	5.				
	6.				
	7.				
	8.				
Spring term (Apr-June)	1.				
	2.				
	3.				
	4.				
	5.				
	6.				
	7.				
	8.				

Comments: *(Please make any special notes about the courses above.)*

Please complete this form and return it to your program coordinator as part of your exchange application.