



Budget Planning Worksheet

This worksheet is designed to help you compare costs across programs and create a realistic budget. As you do your research, you will notice that programs vary considerably in cost and features included in the program fee. You may wish to make additional copies of this worksheet. Items marked with an asterisk (*) often need to be paid prior to departure and before the release of financial aid or scholarships.

Expense Description

Program Fee

Tuition _____
 Fees _____
 Housing _____
 Meals (how many per week/month?) _____
 Confirmation deposit* _____
 Application fee _____
 Program fee discount available? _____

Transportation

International airfare* _____
 Train, bus, or domestic travel to program site _____

Travel Documents & Immunizations

Passport, visa, photos, entry/exit tax, etc.* _____
 Travel insurance _____
 Immunizations* _____

Texts & Materials

Books _____
 Art or other course supplies _____

Housing & Meals

Housing costs not included in program fee _____
 Housing deposit or permit* _____
 Meals not included in program fee _____
 Housing and meals during breaks _____

Essential Daily Living Expenses

Local transportation (bus pass, subway pass, taxi) _____
 Communications (phone card, postage) _____
 Toiletries and laundry _____
 Emergency cash _____

Spending Money

Optional excursions, field trips, and travel _____
 Souvenirs and gifts _____
 Social activities _____

Total Estimated

Cost of Attendance _____

