When can I take a vacation term?

Once you have been enrolled full-time for 9 consecutive months, you would be eligible for a vacation term. In order to earn a vacation, you would need to enroll full-time for the term following the vacation and pay a deposit for an amount that is based on your current program’s tuition rate to reserve your place at INTO OSU. If you’re eligible for a vacation term, you can stay in the U.S. or return home. You would also be eligible to take part-time classes if you wish.

What do I have to do in order to get a vacation term?

You must speak with an International Student Advisor to determine whether or not you are eligible. You will then get the Vacation Term Form, which you must fill out and get signatures from the appropriate offices. NOTE: You will need to pay a deposit in order get a signature from the finances department; you turn in your form to the International Student Advisor.

What is the deadline to turn in the Vacation Term Form?

The deadline is the end of the first week of the term in which you want to take the vacation term.

Can I get my deposit back if I decide not to come back to INTO OSU?

No, the deposit for the term after the vacation period is non-refundable, but it will go towards your INTO OSU or any other degree program at OSU’s tuition for the term after your vacation term.

What if I want to go home before I have earned a vacation term?

You will need to first speak with an International Student Advisor and complete the appropriate Form. The International Student Advisor will terminate your record in SEVIS based on authorized withdrawal. If you plan to return to INTO OSU, you will need to request a new I-20 from INTO OSU and pay the SEVIS fee again. Once your SEVIS record has been terminated, you have 15 days to leave the U.S. If your F-1 visa in your passport has not expired, you may still use this to return to the U.S., as long as you have a new I-20.

Can I transfer to another school (other than OSU) during my vacation term?

Yes, as long as you begin classes at your new school within 5 months of the last date you were enrolled at INTO OSU.
INTO OSU VACATION TERM REQUEST FORM

Program Information: (please print clearly)
Last name (family) _______________________________ First name (given) ________________________________
Student ID ___________________ Phone ___________________ Email ________________________________
Current U.S. Address: Street______________________ Apt.______ City_____________ State_____ Zip Code_____

Current Program at INTO OSU: (Check one)  □ General English  □ Academic English  □ Pathways
    If Academic English, what Level are you in now: __________________
    * Level 6 students are not allowed vacation terms. After you complete Level 6 you must transfer to another university or return to your home country.

I-20 expiration date (#5 on left-hand side) ___/___/____ INTO OSU start date ___/___/____
*Your I-20 must be valid until the end of the term following your vacation. Please fill out an Extension Form if your I-20 is not valid for at least two more terms.

Which term will you take as a vacation term?  □ Fall  □ Winter  □ Spring  □ Summer  20____
What will you study when you return to INTO OSU?
□ General English  □ Academic English  □ Pathways  □ Graduate Pathways
Are you taking any classes at INTO OSU during your vacation term?  □ Yes  □ No
Have you studied full-time at INTO OSU for 3 terms in a row? (9 consecutive months)  □ Yes  □ No
Do you plan to study at INTO OSU after you take this vacation term?  □ Yes  □ No
Have you paid the deposit to reserve your place in the next term?  □ Yes  □ No

Sponsored student information (Saudi Arabian Cultural Mission, Kuwait Embassy, etc.)
Are you here on scholarship from your government?  □ Yes  □ No
Did your sponsor approve for you to take a vacation term?  □ Yes  □ No
Is your financial guarantee valid until the end of the term after your vacation?  □ Yes  □ No

Return this form to International Advising and Services once you have signatures from the people below.
International Student Advisor _______________________________  ___/___/____
Program Extensions & Change Coordinator’s Signature: _____________________  ___/___/____
Finance Officer’s Signature: _______________________________  ___/___/____
Registrations Coordinator’s Signature: _______________________________  ___/___/____

International Student Advisor’s use only
Vacation Term:  □ Approved  □ Denied  □ ISAS DSO initials _______  Date entered into SEVIS _______