F-1 STUDENT CHANGE OF MAJOR

If you are an international student on an F-1 visa and you intend to change your major, you will need to request a new I-20 showing this. Read the following and complete the required information below. Please allow five (5) business days to process your request once all required documentation has been received.

Change of Major

Undergraduate students (Bachelor’s and Post-Baccalaureate) should:

1. Apply for a change of major through the Registrar’s Office.

2. Once the change of major has been approved, you should request a new I-20 from ISAS within 15 days of the start of the term when the change will be effective.

3. An International Student Advisor will issue a new I-20 within 5-7 business days.

Graduate students (Master’s and Doctorate) should:

1. Apply for a change of major through the Graduate School.

2. A Departmental Action Form (DAF)/Change of Degree or Major Form will be sent to your department, which will then be returned to the Graduate School. The DAF/Change of Degree or Major Form will then be sent to ISAS for approval.

3. An International Student Advisor will issue a new I-20 and return the DAF/Change of Degree or Major Form to the Graduate School for final processing.

Student must complete Change of Major information below and submit to ISAS:

Last Name (family) _________________________________________ First Name (given) _______________________________________

Student ID _____ - _____ - _____ Phone _____________________ Email ______________________________

Current U.S. Address : Street____________________________ Apt.______ City______________ State________ Zip Code________

Sponsored students must attach verification from sponsor showing approval for change of major.

Are you a sponsored student? [ ] Yes [ ] No

[ ] Change of major:

Term change of major will start: [ ] Fall [ ] Winter [ ] Spring [ ] Summer 200 __________

Previous Major ______________________________________ New Major ______________________________________

[ ] Add concurrent major:

Term change will start: [ ] Fall [ ] Winter [ ] Spring [ ] Summer 200 ______

Concurrent Major ___________________________ Concurrent Major Degree Level _____________________________

Please read the following page if you require a program extension due to change of major
F-1 STUDENT PROGRAM EXTENSION DUE TO CHANGE OF MAJOR

If your change of major means that you will not be able to graduate by the program end date indicated on your I-20, you will need to request a program extension. An extension requires that your academic advisor completes the information below and that you provide sufficient proof of financial documentation for one academic year (12 months) or the length of the extension, whichever is less.

Please allow five (5) business days to process your request once all required documentation has been received. Please attach the financial documentation to this form if your change of major will result in a program extension.

To be completed by academic advisor if requesting I-20 program extension

The student is requesting an extension of program in accordance with the regulations of the U.S. Citizenship and Immigration Services (USCIS). These regulations allow for an extension for a change of major or degree.

Please confirm the following information for the student listed above:

• Changed their major or degree to___________________________________
• Expected completion date is ____ / ____ / ____

Please comment if there is anything specific our office should be aware of: ______________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

Academic advisor’s signature  __________________________________________________________       Date    ____ /____ /____

Name and title (please print)   ___________________________________________________________________________________
Department   ______________________________  Phone   _________________  E-mail    __________________________________

Financial Documentation

Please review the financial information below if you are requesting a program extension due to your change of major. Please attach necessary financial documentation to this form.

<table>
<thead>
<tr>
<th>Undergraduate 2011-12 Students</th>
<th>Total Amount</th>
<th>3 Month Extension: $10,911</th>
<th>6 Month Extension: $21,822</th>
<th>9 Month Extension: $32,740</th>
<th>12 Month Extension: $35,890</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate 2011-12 Students</td>
<td>Total Amount</td>
<td>3 Month Extension: $10,104</td>
<td>6 Month Extension: $20,208</td>
<td>9 Month Extension: $30,315</td>
<td>12 Month Extension: $33,470</td>
</tr>
<tr>
<td>Undergraduate and Graduate 2011-12 Sponsored Students</td>
<td>Total Amount</td>
<td>First Dependent: $8,772</td>
<td>Each Additional Dependent: $3,866</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

International Student Advising and Services use only
I-20 or DS-2019 Program Extension:      Approved      Denied          ISAS initials ________     Date entered into SEVIS ______________