



**International Programs
Office of International Services**

Oregon State University, University Plaza, 1600 SW Western Blvd Suite 130, Corvallis, OR, 97333
T 541-737-6310 | F 541-737-6226 | <http://oregonstate.edu/international> | ois.student@oregonstate.edu

J-1 STUDENT TRANSFER OUT FORM

If you plan to transfer from Oregon State University (OSU) to another school in the U.S., you will need to complete this form to notify OSU (your 'current' school) of your intent to transfer and to indicate the school to which you intend to transfer (your 'transfer' school). Complete the **TO BE COMPLETED BY THE STUDENT** portion of the form and mail it to your transfer school. They will fill out the **TO BE COMPLETED BY THE NEW INSTITUTION** portion of the form and return it to the Office of International Services at OSU. Upon receipt of your completed form, International Student Advising and Services (ISAS) staff will process a "transfer out" for you in the Student and Exchange Visitor Information System (SEVIS). Please note that your transfer school will not be able to issue you a new DS-2019 until the transfer release date in SEVIS.

Although you may be applying to several new schools, we can only indicate **one** transfer school in SEVIS. **You should therefore be certain of your school choice and term start date before you complete this form.** If you decide to cancel your school transfer, you must notify the Office of International Services prior to your transfer release date. Once the transfer release date has been reached, OSU will no longer have access to your SEVIS record. If you have any questions about the transfer out process, please make an appointment with an international student advisor.

To be completed by the Student:

Name of Exchange Visitor: _____ SEVIS Number (above bar code): _____

Date of Birth: _____ Exchange Visitor Category (box #4): _____

Date and term of final enrollment: _____ Expiration date of current DS-2019 (box #3): _____

Date and term you will begin attending new school: _____ I request that Oregon State University release my immigration records

for transfer of program sponsorship in SEVIS on (date): _____

Signature: _____ Date: _____

To be completed by the New Institution:

The J-1 Exchange Visitor listed above has expressed a desire to transfer from Oregon State University to your program sponsorship. Please complete this portion of the form and return it to OSU using the address below.

Name of Institution: _____ Exchange Visitor Program Number (x-x-xxxx): _____ Requested SEVIS

Release Date: _____ RO/ARO Name (please print): _____

Email Address: _____ Telephone: _____

RO/ARO Signature: _____ Date: _____

If you have questions, please contact International Student Advising and Services or call 737-6310.

Fax or mail the completed form to:

Office of International Services
Oregon State University
1600 SW Western Blvd, Suite 130
Corvallis, OR 97333
Fax: 541-737-6226