

Readmit/Returning Student I-20/DS-2019 REQUEST FORM

If you are returning to Oregon State University (OSU) after a leave of absence or status violation, you must get a new I-20 or DS-2019 at least 2 months before your planned return. Please follow the directions below:

1. Make sure you can enroll

- a. INTO OSU Students
 - i. Contact Academic Support at intoacademicsupport@oregonstate.edu to confirm that you have a return program
- b. Undergraduate Students
 - i. You may return to OSU after an absence of 3 terms or less, not including summer, provided you were eligible to enroll after your last term of attendance. After an absence of 4 or more terms, not including summer, you must reapply at the [Office of the Registrar](#).
 - ii. If you are suspended you must appeal and be re-admitted, please contact registrars@oregonstate.edu
- c. Graduate Students
 - i. Contact the Graduate School to ensure that you are eligible to return to your same program.
 - ii. If you are suspended you must appeal and be re-admitted, please contact registrars@oregonstate.edu

2. Contact Office of International Services

- a. Submit this form completed form to the OIS front desk at University Plaza or by e-mail ois.student@oregonstate.edu
- b. Provide required financial documentation. Students receiving a new immigration document are required to show proof of funding. Please see our website for funding requirements. If you have been gone less than one year you may be eligible to complete our online financial certification form: <https://ipconnect.oregonstate.edu/istart/controllers/client/ClientEngine.cfm?serviceid=EFormFinancialSupport0ServiceProvider>

3. Get a new immigration document

- a. Pick this up in person at our front desk OR Authorize a friend to pick up your document and have them mail it to you OR Sign up for Eshipglobal to have I-20 Mailed (fee required), **We have shipping instructions online at** <http://international.oregonstate.edu/ois/current-students/visa-immigration-information/shipping-instructions>

4. Pay the SEVIS Fee for New I-20/DS-2019

- a. In order to activate your new document, you are required to pay a SEVIS fee. <http://www.fmjfee.com>

5. Make sure your US Visa is valid

- a. If you have been out of the U.S. for less than 5 months and you still have a valid F-1/J-1 visa, you may enter the U.S. with your current F-1/J-1 visa.
- b. If you have been out of the U.S. for 5 months or more, you may need to apply for a new F-1/J-1 visa, even though the visa may appear unexpired. Please check with the U.S. consulate or embassy for guidance on whether or not you need a new visa.
- c. Information about applying for visas can be found at: <http://travel.state.gov/>

6. Return to the US to study

- a. Once you have completed all steps above you can make plans to return to the US. Keep in mind that you can only return 30 days before the start date on your immigration document. Make sure you get a paper I-94 travel document at the airport when you return to the US.

7. Attend Immigration Document Check In

- a. Once you arrive in the US you will need to go to ipconnect.oregonstate.edu to verify that you legally re-entered the US. There will be a session to verify your immigration documents or you can see an International Student Advisor.

STATUS VIOLATIONS

If you have violated the terms of your F-1 visa status, you should discuss your options with an International Student Advisor. While you are out of status, you are not eligible for any benefits of your F-1 status including on-campus or off-campus employment and travel signatures. Since violating your visa status can have a serious impact on you, it is vital that you understand how you may be affected. OIS is required to terminate your record in the Student Exchange Visitor Information System (SEVIS) and to indicate the type of status violation. A termination of your F-1 record in SEVIS will place a “flag” on your record. This flag will be visible to the Consular officer who processes your visa and to the Inspector at the Port of Entry. You should therefore expect questions about your status violation when you apply for a visa or when you request re-entry to the U.S. in the future. It is possible that your violation may prevent you from obtaining a visa or from re-entering the U.S. Depending on the nature of your status violation, Immigration and Customs Enforcement may also conduct an investigation of your situation.

OPTIONS

You have the option of traveling outside the U.S. and requesting a new entry. If you choose to leave the U.S. and request re-entry, you will need to meet the following conditions before OIS can issue you an Initial Attendance I-20:

- Be eligible to continue your studies at OSU or INTO OSU
- Satisfy (clear) all of your registration holds
- Pay off any remaining balance on your OSU or INTO OSU student account
- Submit current financial documents to OIS showing sufficient funding for 12 months (or the duration of your program if shorter than 1 year)

PROCESS FOR RE-ENTRY

Once you meet the above conditions, OIS will issue you an Initial Attendance I-20 for a specific term. You will need to enter the U.S. prior to the start date on your I-20, but no more than 30 days before that date. OIS recommends that you enter the U.S. from a country outside North America, preferably from your home country. Your passport should also be valid at least 6 months into the future from your re-entry date. When you re-enter the U.S. the USCIS should provide you with a new I-94 Arrival/Departure Card marked “F-1 D/S” (F-1 Duration of Status). **It is vital that you receive a new I-94 Arrival/Departure Card when you re-enter the U.S. to indicate that you are once again in F-1 status. If you do not receive a new I-94 card, OIS cannot consider you to be in status and you will be ineligible for any F-1 benefits.** Re-entering the U.S. on an “initial attendance” I-20 requires you to be enrolled full-time (again) for 9 months before you are eligible for any off-campus employment

RE-ENTRY THROUGH CANADA

OIS discourages students in violation of their status to request re-entry to the U.S. from Canada or Mexico. Students may need to apply for Canadian or Mexican visas in order to enter those countries, which may be difficult to obtain in your current status. In addition, The USCIS Inspector at the Port of Entry from Canada or Mexico often will not issue a new I-94 Arrival/Departure Card. **Without a new I-94 marked “F-1 D/S”, you are not considered to be in lawful F-1 status.** It is sometimes possible to receive a new I-94 if you travel *by air* from Canada and Mexico, but since this cannot be guaranteed, OIS recommends that you re-enter the U.S. from outside North America.

Once you have successfully re-entered the U.S. and have obtained a new I-94 Arrival/Departure Card marked “F-1 D/S” or have a new entry in the online I-94 system, you will need to bring copies of your entry documents (I-20 with port of entry stamp, front and back of your I-94 or print out of the I-94 record, F-1 visa, and ID page from your passport) to OIS. An international student advisor will confirm that you have registered full-time and then activate your new SEVIS record. For more information about how to print your I-94 card, visit our website at <http://international.oregonstate.edu/isas/current-students/visa-immigration-information/electronic-i-94>.



Readmit/Returning Student New I-20/DS-2019 Request Form

Complete this form after you have spoken with an International Student Advisor regarding your return to OSU. Make sure to submit proof of funding with this form.

Part I: To be completed by student:

Last name (family) _____ First name (given) _____
 OSU ID _____ Email _____ Phone _____
 Visa Type (circle): F-1 J-1 Date _____

Academic Program (circle): INTO OSU Bachelors Masters PHD
 Major: _____ Term and year returning: _____
 Last term and year at OSU: _____ *Date entering the US (mm/dd/yy) _____
 US Visa expiration date (mm/dd/yy): _____ *You can only enter 30 days before the start date on your I-20/DS-2019

Dependent Information

Do you currently* have dependents with you in the US on your immigration document? (circle): YES NO

*If you wish to add a new dependent please fill out our dependent form online at <https://ipconnect.oregonstate.edu>

Part II – Degree Students only- Academic Advisor

The student is requesting a new I-20/DS-2019 immigration document to return to the U.S. and continue program of study at OSU. Before we can issue a new document, please verify the following information:

Student is admissible to academic program (circle): Yes No Expected completion: _____

Comments: _____

Advisor's signature: _____ Date: _____

Name and title (please print) _____

Department _____ Phone _____ E-mail _____

Official use only:

Extension: Approved Denied OIS DSO initials _____
 Date entered into Sunapsis/SEVIS _____ Academic Program end date _____