


Request for Academic Training (to be completed by the student)

Last name (family) _____ First name (given) _____

Student ID _____ - _____

Current U.S. Address, Phone, and Email: Go to <https://ipconnect.oregonstate.edu>. Click on  Select 'Biographical Information' and complete Local U.S. Address and Contact Information E-Forms.

*You are required to report these updates to SEVIS to maintain your immigration status.

Future address _____ Future address effective date _____

Degree: Bachelor's Master's Doctorate Other: _____

Field of study _____ Completion of studies date: _____

Please complete the following information about your proposed academic training:

Name and address of proposed employer _____

Supervisor's name _____

Supervisor's Phone Number: _____ Supervisor's Email Address: _____

Dates of training _____ Title of position _____
(mm/dd/yyyy to mm/dd/yyyy)

- Type of academic training requested During studies, without pay
- During studies, with pay
- After studies, with pay
- After studies, without pay (please attach proof of financial support)
- Postdoctoral training

If you have previously received approval for J-1 academic training (AT), please indicate the employment below:

COMPLETE DATES OF TRAINING	NAME OF EMPLOYER	PROGRAM SPONSOR AUTHORIZING AT

I hereby certify that the information provided above is correct and complete. I understand that I am not to begin employment until I have obtained written authorization from my program sponsor. I also understand that while on academic training, it is my responsibility to maintain health insurance (in compliance with the J-1 regulations) for myself and my dependents and that my J-1 status could be terminated if I fail to do so.

J-1 Exchange Visitor's Signature _____ Date _____

Academic Advisor's Certification for J-1 Academic Training (to be completed by the advisor)

Academic training allows students on J-1 Exchange Visitor visas to engage in up to 18 months of training (36 months for doctoral students) directly related to their field of study, provided they meet the requirements on page 1 of this form. Academic training may be authorized during studies or within 30 days after completion of studies. To certify the student's eligibility for academic training, we need the following information from you:

Name of student _____ Date of completion of studies* _____

****NOTE: This date should be the completion of all degree requirements, including submission of the final copy of the thesis or project (if applicable). The student must obtain written authorization from the program sponsor prior to the expiration date on your DS-2019 and/or no later than 30 days following your final term of registration***

Goals and objectives of specific training program:

Description of training program (including location, name and address of training supervisor, number of hours per week, and dates of training):

Relationship of training to student's major field:

Reasons that the training is an integral or critical part of the student's academic program:

Authorizing Signature:

Academic Advisor's Signature _____ Date _____

Academic Advisor's Name (Printed) _____ Department _____

Telephone Number _____ Email _____

Sample Employer's Letter for J-1 Academic Training

**Ocean Blue, Inc.
1234 Main St.
Seattle, WA 98101
555-555-1212
p.king@oceanblue.com**

December 1, 2016

Mr. Bartolome de las Casas
10 Water Street
Corvallis, OR 97330

Dear Mr. de las Casas,

This is to confirm that Ocean Blue, Inc. is offering you employment as a researcher for 18 months starting January 1, 2017 and ending June 30, 2017. This employment will serve as "academic training" following your Bachelor of Science program in Fisheries and Wildlife Sciences at Oregon State University.

The goals and objectives of your training with us will be practical experience in studying the marine life near recreation areas.

The location of your training program will be at 1484 Seville Dr., Newport, OR and the waters off the city beaches.

Your training supervisor will be Mr. Philip King, Vice President for Marine Relations. His address, telephone number, and email address appear above on the letterhead.

You will be expected to work for 40 hours each week and your salary will be \$40,000.

On behalf of the company, I welcome you to Ocean Blue, Inc.

Sincerely,

Isabella Crown
Director of Personnel