INSTRUCTIONS
To be considered for admission to Oregon State University (OSU), you must do the following:

APPLICATION FORM: Complete the attached application form (front and back). All questions must be answered in full. Your answers must be legibly printed or typed. Please remember to sign the form. Your admission process will be delayed if your application is not complete.

NOTE: Your name on the application must appear exactly as it appears on your passport to ensure that your visa documentation is properly prepared by OSU.

TOEFL TEST SCORES: Please be sure that you include one unofficial copy of your TOEFL test scores when you submit your application form to your home university exchange coordinator. If you have not yet taken the TOEFL test, make sure your score report is sent directly to OSU using the OSU school code: 4586. Scores cannot be more than 2 years old at the time of enrollment.
Undergraduate student requirement: TOEFL score of at least 80 (iBT) with minimum score of 16 on each section, 550 (PBT), 6.5 (IELTS).
Graduate student requirement: TOEFL score of at least 80 (iBT) with minimum score of 18 on each section, 550 (PBT), 6.5 (IELTS).

OFFICIAL TRANSCRIPTS, DEGREES, AND CERTIFICATES FROM ALL COLLEGES/UNIVERSITIES: (IN English):
- A minimum GPA of 2.5 for undergraduates and 2.75 for graduates is required
- For graduate students: An equivalent of a U.S. Bachelor’s degree. The 3-year Bologna degree is also acceptable.

ACADEMIC RECORDS: You must submit an official transcript of your college level coursework with your application. Please be sure to include the type of degree/certificate you are earning and the date this degree/certificate will be awarded under “Academic Record” on the application.

FINANCIAL DOCUMENTATION: See page 2 of instructions for detailed information about the Declaration of Finances.

PASSPORT: Attach one legible copy of your passport identification page to this application. Make sure that your passport is valid for at least 6 months after the end of your academic program at OSU. If you hold dual citizenship with the U.S., you must enter the U.S. on your U.S. passport (in this case make sure that the attached copy of your passport identification page is from your U.S. passport).

ENGLISH TRANSLATIONS: Make sure all application materials are accompanied by an English translation. Official transcripts and financial documents should be submitted in their original language and in English translation.

DEADLINE: Each exchange program has a different deadline. Be sure to confer with your home university exchange coordinator for further information. It is important not to delay submitting a complete packet to your exchange coordinator since the admission process, issuing of the Form DS-2019 and obtaining a visa can take several months.

RETURN APPLICATION: Send the original application and one photocopy of all materials to your home university exchange coordinator. Do not send these materials directly to OSU. Your completed application will include:
- application form
- official transcripts
- copy of TOEFL test score report
- financial documents
- legible copy of passport identification page
- any portfolio requirements for specific departments

APPLICANTS WITH DISABILITIES: If you have a physical or learning disability and need reasonable accommodation or information about services available, please contact the Disability Access Services (DAS) at Disability.Services@oregonstate.edu or 541-737-4098.
DECLARATION OF FINANCES

OSU tuition is waived on all exchange programs as part of the exchange agreement. Other student fees may or may not be waived depending on your university’s agreement with OSU. Use figures below to complete your Declaration of Finances.

You must list the sources of your support and complete the Affidavit of Support if you are sponsored by a person other than yourself.

All supporting financial documents and the affidavit(s) of support must show the numerical amount required for the entire period of your proposed study. Financial documentation showing a non-numerical description, e.g., “mid-six figures” is unacceptable.

All supporting financial documents should be written in English or include an English translation. Funding should be shown in U.S. dollars.

Your financial documentation must be no more than 9 months old at the time of enrollment.

Assistantship/Scholarship/Home Country Sponsorship Award Letters must list the terms/time period when you intend to study at Oregon State University. These letters issued for a past term are not acceptable.

Assistantship/Scholarship/Home Country Sponsorship Award Letters must state that the funds will be awarded to you for your studies in Oregon State University.

Even though you are required to show proof that you are financially able to support your studies in OSU for the amount listed below, your actual cost of living may be more or less than that amount.

Required Financial Support (2017-18):
1 term = $5,260
2 terms = $10,520
3 terms = $15,781

Estimated 2017-18 Cost of Attendance at OSU (9 months):

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Tuition</td>
<td>WAIVED</td>
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<tr>
<td>Fees</td>
<td>$1,716</td>
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<tr>
<td>Room and Board</td>
<td>$9,172</td>
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<tr>
<td>Books and Supplies</td>
<td>$1,198</td>
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<tr>
<td>Personal and Misc.</td>
<td>$1,970</td>
</tr>
<tr>
<td>Insurance</td>
<td>$1,725</td>
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</tbody>
</table>

Additional Expenses
(If bringing dependents, you must add the following estimates to your cost of attendance as listed above)

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>First dependent</td>
<td>$10,860</td>
</tr>
<tr>
<td>Subsequent dependents</td>
<td>$4,800</td>
</tr>
</tbody>
</table>

Important Notes:

* Tuition for E-Campus (online courses), Summer Sessions and OSU-Cascades courses **is not waived.**

** Fees may be waived or may be charged depending on the exchange program agreement with your home university. If you are required to pay fees as part of your exchange, the fees will be charged to your OSU account at the beginning of each term.

*** Health Insurance ** OSU requires all non-resident international students and their dependents (living in the U.S.) to be covered by health insurance. The health insurance must meet federal and OSU requirements. All international students who are registered for at least 1 credit hour on campus in Fall, Winter and/or Spring terms will be automatically charged for the OSU International Health Insurance. If a student has other insurance, he/she may submit a waiver and a summary of the insurance for approval. If approved, the charge for OSU insurance will be removed. Please visit this link for more information about International Student Insurance Plan and International Insurance Waiver Requirements: [http://studenthealth.oregonstate.edu/internationalplan](http://studenthealth.oregonstate.edu/internationalplan)
OSU Application for International Exchange Students

- Please type or carefully print this application.
- Refer to the attached instructions.
- Complete information is required for visa documents to be generated properly.
- Name must appear exactly as it appears on your passport.
- Return this form along with official transcripts, financial documentation, photocopy of passport and TOEFL scores (if applicable) to your home university exchange program coordinator.

STUDENT INFORMATION

Name (Must match passport exactly): ____________________________ Date of Birth: ______/_____/____

First

Middle

Last (Family)

Place of Birth: ____________________________

City

Country

Country of Citizenship: ________________ Country of Legal Permanent Residence: ________________

Do you have dual citizenship with the U.S? □ Yes □ No

Gender: □ Male □ Female □

CONTACT INFORMATION

CURRENT MAILING ADDRESS: ____________________________

Street Address

City

State/Province

Country

Postal Code

Telephone number: ____________________________

country code

city code

number

I can be reached at this address/phone until: ______/_____/____

Month

Day

Year

Very Important

E-mail address (please print carefully and use the e-mail address you check often): ____________________________

PERMANENT MAILING ADDRESS: ____________________________

Street Address

City

State/Province

Country

Postal Code

Telephone number: ____________________________

country code

city code

number

Visa documents should be mailed to: □ Current mailing address □ Permanent address (Dates at that address: ______ to ______)

EMERGENCY CONTACT:

Name

Relationship to Student

Email address

Street Address

City

Country

Postal Code

Phone: ____________________________

country code

city code

number

ACADEMIC INFORMATION

Level of studies you are seeking at OSU: □ undergraduate non-degree □ graduate non-degree

Current status in home country: □ Undergraduate Student □ Graduate Student □ Doctoral Student □ Other Occupation ____________

Term you plan to begin your studies at OSU: □ Fall (Sept.-Dec.) □ Winter (Jan.-Mar.) □ Spring (Mar.-June)

Year: 20____ to 20____

Term(s) you plan to study at OSU: □ Fall (Sept.-Dec.) □ Winter (Jan.-Mar.) □ Spring (Mar.-June)

Major field of study: ____________________________ Specialty area, if any: ____________________________

Test scores: TOEFL (Test of English as a Second Language) Date _________ Score _________

Academic Record: Please list the school you are currently attending and include copies of transcripts from all universities you attended since high school with this application form:

Name and location (city, country) of institution ____________________________

Dates of attendance ____________________________

Type of Diploma Awarded/Anticipated ____________________________

Date Awarded/* Anticipated ____________________________

I authorize OSU to report to my home institution, if requested, my registration status, courses and number of credits for which I register during my exchange program at OSU. This includes making inquiries on my behalf during the application process.

Student signature: ____________________________ Date: ____________________________
**Declaration of Finances**

As a participant in an exchange program, you receive a tuition remission (waiver). You can see estimates of the amount of additional funds you will need on the Declaration of Finances page on this application. The United States Citizenship and Immigration Services (USCIS) requires international students to verify sufficient financial resources at least equal to the estimate provided below. **Before issuing documents which will enable you to obtain your student visa, we must have the information requested below.** U.S. Immigration regulations restrict student employment; therefore do not expect to supplement your income with employment during your exchange program.

Please refer to page 2 of the instruction sheet before completing this section.

Please check number of terms you plan to enroll at OSU: □ one □ two □ three

**Total amount of financial support I must show in the attached documentation is: $________.** (Be sure to include additional expenses for dependents, if applicable.)

Please list the amount of money and the sources of your financial support during your exchange program at OSU:

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<tr>
<th>Source of Support</th>
<th>Amount Guaranteed Support in U.S. Dollars</th>
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<tbody>
<tr>
<td>OSU Institution (financial support/scholarship)</td>
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<td>Home institution scholarship/loan</td>
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<td>Home Government scholarship/loan</td>
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<td>Personal/Family Funds (bank statement/bank letter)</td>
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<tr>
<td><strong>Total</strong></td>
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Marital status: □ Single □ Married

Will any of your dependents (spouse or children) come with you? □ Yes □ No

If yes, how many: ________

Please provide the following information for each dependent (use additional page if necessary)

<table>
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<tr>
<th>Last name, First name, Middle name</th>
<th>Relationship</th>
<th>Date of Birth</th>
<th>Gender</th>
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<tr>
<th>City and Country of Birth</th>
<th>Country of Legal Residency</th>
<th>Country of Citizenship</th>
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</table>

**Required Supporting Documents:** To support the information you have provided, you must include original or certified copies of award or loan letters, and/or a letter of certification from a bank (signed by a bank official indicating the account’s opening date, average and current balances), and/or bank statements. Bank statements may be provided by yourself, a member of your family, a guarantor, or a combination of individuals. If multiple individuals will support you during your studies in Oregon, you must provide for each person/organization, the financial documentation and a letter indicating their willingness to support you.

**Affidavit of Support:** The Affidavit of Support must be completed by a parent, family member, or guarantor. Be sure that the name of the individual who signs the affidavit below appears on the supporting financial documents you provide.

I hereby certify that I am willing and able and that I do promise to provide the amount of $U.S. _______ for the educational expenses of [student’s name] _______ who is my [relationship] ______, while on the OSU exchange program. Documentation of my financial resources in the form of a bank letter accompanies this affidavit of support.

Signature of sponsor: ___________________________ Date: ________________

Name of sponsor (please print): ___________________________

Address of sponsor: ___________________________

**Certification and Signature:** I certify that all statements on this form are true and accurate information and that the stated funds are available for my education expenses at Oregon State University during the period specified. I will notify that institution of any changes in my financial circumstances. Furthermore, I understand that under the Privacy Act, the information I have given cannot be given out to anyone except me and Oregon State University without my written permission.

Student signature: ___________________________ Date: ________________
Please indicate the courses you would like to take each term you are at OSU. Make a note of both preferred courses and alternates and list courses according to priority. Please note: **This form is used to notify your assigned OSU academic unit of your interests. The courses you list below are not guaranteed and you will not be automatically registered for them.** You will need to complete your course registration through OSU Online Services. You will receive an email with Registration Instructions from your OSU Exchange Coordinator – it is very important that you monitor your OSU (ONID) email address regularly.

The minimum full-time enrollment for undergraduate exchange students is 12 credits per term. The minimum full-time enrollment for graduate exchange students is 9 credits per term. You are expected to maintain full-time status, in good standing, each term you are on exchange at OSU.

| Name: __________________________ | Home university: __________________________ |
| Major: __________________________ | Year in school: __________________________ |

<table>
<thead>
<tr>
<th>Course Number By priority (example: ENG 317)</th>
<th>Course title (example: The American Novel: Beginnings to Chopin)</th>
<th>Number of Credits</th>
<th>Preferred? (if yes, please check ✓)</th>
<th>Alternate? (if yes, please check ✓)</th>
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<td><strong>Winter term (Jan-Mar)</strong></td>
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<td><strong>Spring term (Apr-June)</strong></td>
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**Comments:** (Please make any special notes about the courses above.)

Please complete this form and return it to your program coordinator as part of your exchange application.